



## Certified Clinical Medical Assistant Program- Fact Sheet

### Program Goal

The goal of the Clinical Medical Assistant Program is to prepare students to perform routine clinical tasks to keep the offices of physicians, podiatrists, chiropractors, and optometrists running smoothly.

### Program Description

This program is intended for students who wish to prepare for an exciting and rewarding career in healthcare assisting physicians by performing functions related to the clinical responsibilities of a medical office. Students will develop competencies in taking medical histories and recording vital signs, explaining treatment procedures to patients, preparing patients for examination, and assisting the physician during patient examinations. Medical assistants also collect and prepare laboratory specimens or perform basic laboratory tests on the medical office premises. They assist the physician in instructing patients about medication and special diets, authorizing drug refills as directed, calling in telephone prescriptions to pharmacies, drawing blood, preparing patients for x-rays, taking electrocardiograms, and changing wound dressings.

**Program Duration:** 12 weeks

**Program Eligibility:** Must be at least 18 years of age and possess a GED or high school diploma.

**Program Fees:** \$4000 Payment plan available upon request; cost includes textbooks, stethoscope, blood pressure cuff, two sets of uniforms, and registration fee for certification exam.

### Program Certifications

Upon successful completion of this program, students will be eligible to take the National Health Career Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination.

**Program Flexibility:** We have flexible day, evening and weekend program schedules.

### Employment opportunities

Graduates from this high demand program may find employment with healthcare facilities such as hospitals, clinics, long-term care facilities.

### For more information

Call: 302-998-8166

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